

Minutes – Executive Committee Meeting

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| Date / Time : | Saturday 3 rd August 2019 - opened at 16:55 |
| Location : | Kingaroy Clubhouse |
| Attendees : | Todd Edwards (President) TE, Nev Donald ND, Darryl Hansen (Tugmaster) DH, Greg Schmidt GS, John McGrath (Treasurer) JMcG, Dave Matthews-Frederick (Secretary) DMF, Neil Dunn NDu, Kim Houghton (CFI) KH, Al Sim AS (Electronic attendance) |
| Apologies : | Col Eustace |
| Secretariat : | Dave Matthews-Frederick |
| | |

Opening : The meeting was opened by TE at 16:55

- The Minutes from the Committee meeting of 8th June 2019 were presented to the meeting by DMF. They were not ratified.

Agenda Item #1: President's Report

- Todd welcomed the new committee members and the ensuing discussion addressed communication protocol within the committee's ranks. It was resolved to keep such communications transparent to all and that no decisions be made without full consultation of the committee.

Treasurers Report July 2019

Account Balances as at 31/07/2019

| | |
|------------------------------|---------------------|
| Working Account | \$ 9,402.10 |
| Online Saver Account | \$ 29,229.72 |
| Insurance Reserve | \$105,756.58 |
| Maintenance Reserve | \$ 6,845.11 |
| Total Funds Available | \$151,233.51 |

Liabilities as at 31/07/2019

| | |
|--------------------|-------------|
| GFA loan | \$89,821.05 |
| Club Members Funds | \$20,256.26 |

Accounts Receivable as at 31/07/2019

| | |
|---------|-------------|
| Debtors | \$ 2,882.12 |
|---------|-------------|

Accounts Paid July 2019

| Date | Name | Memo/Description | Amount |
|------------|---------------|---------------------------------|-----------|
| 01/07/2019 | ANZ Bank | Merchant Fee | \$ 50.65 |
| 01/07/2019 | Communicae | Communicae for WEB hosting | \$ 334.00 |
| 09/07/2019 | Telstra | Club Phone & Internet | \$ 108.00 |
| 09/07/2019 | Floating Sole | Parachute air Inspection Repack | \$ 420.00 |

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|------------|---------------------------------------|---|--------------------|
| | Enterprises | | |
| 09/07/2019 | Amalgamated Pest Control | 2 Monthly Rodent Inspection | \$ 110.00 |
| 12/07/2019 | ANZ Bank | Credit Facility Fee - Overdraft Facility | \$ 149.18 |
| 15/07/2019 | Gliding Federation of Australia | GFA Loan Repayment | \$ 2,653.00 |
| | | | |
| 18/07/2019 | ANZ Bank | Avgas for KML | \$ 673.65 |
| | | Quickbooks Monthly Fee | \$ 22.27 |
| | | Total: | \$ 695.92 |
| | | | |
| 19/07/2019 | Amalgamated Pest Control | 2 Monthly Rodent Inspection Club Rooms | \$ 154.00 |
| 19/07/2019 | Office of Liquor & Gaming Regulation | 2019/2020 Liquor Licence Fee | \$ 710.20 |
| 20/07/2019 | Fluccs Australia-AUS Business Hosting | WEB Hosting | \$ 240.00 |
| | | | |
| 22/07/2019 | Butler, Robert | Soft Drinks for Bar | \$ 32.00 |
| | | Foil Trays | \$ 19.90 |
| | | Wine Glasses for Bar | \$ 136.00 |
| | | Table Knife,Fork & Spoons x 12 | \$ 34.53 |
| | | Beer & Wine | \$ 619.65 |
| | | Wine | \$ 119.40 |
| | | Total: | \$ 961.48 |
| | | | |
| 22/07/2019 | Gliding Federation of Australia | Pilot Training Books | \$ 186.00 |
| 22/07/2019 | Sunshine Mitre 10 Kingaroy | Sunshine Mitre 10 Kingaroy Bunkhouse Repairs & Maintenance | \$ 47.72 |
| 22/07/2019 | McGrath John | Cleaning Products for mens Toilets & Repair Eastern Door Frame on Bunkhouse | \$ 52.74 |
| 23/07/2019 | Telstra | TELSTRA - Club Mobile | \$ 20.00 |
| 31/07/2019 | Australian Taxation Office | June Quarter BAS | \$ 1,649.00 |
| | | Total | \$ 8,541.89 |

John McGrath

Treasurer 02/08/2019

Moved JMcG that report be accepted and accounts for payment be ratified. Seconded KH. Carried

Agenda Item #3: Tugmaster Report – 3rd August, 2019

KML is performing well apart from a weeping port fuel tank which will be removed Sunday 4th August for

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inspection/repair. It has approx. 48 hours to run until expiry of current MR in December.

Thanks to Neil D for changing oil in KML and for training new tug pilot for DDSC. We've also had an enquiry re training 3 tug pilots for Boonah GC.

The existing towhook on CTA has just about reached the end of its' service life due to considerable wear. Darryl moved that the hook be replaced for a cost of approx \$750. Seconded ND. Carried.

Towing Statistics: KML – Last financial year - 474 tows – This year to date - 258

CTA – Last financial year – 616 tows – This year to date - 120

Report submitted by DH, 2nd TE. Carried.

Agenda Item #4. CFI report committee meeting Aug3 2019

DG1001 Total - Flights 320 Hours 124

Of note Greg Schmidt has conducted approximately 100 of these flights as an instructor, thanks Greg.

6months of operation some battery issues otherwise now settled into the club operations and popular with instructors and students. Several first solos now achieved in this aircraft.

Instructor availability, John Eddy and Peter Somerfield are no longer able to be on the roster due to work commitments. Currently we have 11 rostered instructors with varying availability.

Instructor training - Peter O'Donnell and Ross Whittle to receive L1 instructor training later in the year. Quote for Peter O'Donnell's training sent to him by John McGrath.

Flight instructor refresher status - 6 of 13 instructors have completed this, the dead line for the remaining instructors is 30Aug

Kim Houghton KSC-CFI

Moved JMcG Seconded DH. Carried

Agenda Item #5: Airworthiness Report

Nil report submitted. GS suggested that the cockpit mounted 14 AH battery, fuselage plug and associated charger be wired to the club standard for compatibility across the fleet. DMF to attend to this in the near future.

Agenda Item #6: Safety Management

At present, we do not have an appointed Safety Officer whose main task is to ensure that necessary documentation is kept up to date, reports submitted in a timely manner, etc .It was suggested that we request for a volunteer via "Chat" and to personally ask Peter O'Donnell if he would be willing to accept the position. DMF to attend to this.

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Agenda Item #7: Correspondence Received / Distributed

- 6 Membership applications were received for the month. We welcome Zoe and James Pearson (Brisbane), Nick Underwood (Kry), Jason Towner (Caloundra), Glenn Gore-Brown (Robina) and Trevor Terry (Taupo, NZ). The committee approved all 6 applications.
- Nationals accommodation requests received from Jenny Ganderton/Rob Smits from Lake Keepit club and John Etches from NZ. Both approved. ND to contact Jenny Ganderton re no pet policy for the bunkhouse.
- Steve Evans – Request for permanent caravan spot at the bunkhouse and permission to park his caravan at the bunkhouse for the duration of the Nationals. He has been added to the waiting list and van use for Nats approved.
- Trevor Terry (NZ) – Request to hire Duo Discus KDX for Nationals. Approved.
- Werner Strauss – Request to use KYK for the State Comps at DDSC. Approved
- Chris Wooley – Request for he and Adam to use KDX for the State Comps. Approved.
- Tim Bromhead (NZ) – request to hire Discus XKE for the Nationals. Approved
- Qld Govt – Sport and Recreation Services – Amended contact information form completed and returned after committee changes at last AGM.
- Peter O'Donnell – Request for Quote for Level 1 Instructor training. Kim H compiled the quote and John McGrath provided covering letter and pro-forma invoice to Peter O'D.
- Justin Sinclair – Letter to the Committee 2nd August, 2019.

Moved DMF that inwards correspondence be received and outward adopted. Sec NDU. Carried

Agenda Item #8: General Business

- S2F / Constitution change – After discussion, it was agreed that the new revised club rules required for operating the club as an incorporated body be accepted as presented by JMcG and that an EGM be conducted on 7th September, 2019 to wind up the existing Company, adopt the new Rules as proposed and transfer the Club's assets to the new Incorporated body
Moved JMcG Seconded GS. Carried.
DMF to send out notice of EGM and associated proxy form.

- Joey Glide – November 30th to December 7th, 2019. Contest Director – Greg Schmidt
Request was made for Safety Officer for the event. AS offered to do 2 days and TE another one. It was suggested that our gang of L2 Instructors could fill the role on a rotational basis. GS to organize. Tugmaster for the event to be ND or NDU. Proposed tugs were our 2 plus one from DDSC.
A coaching coordinator is still required for the event. It is desired to use both our 2 seaters for coaching and to utilize accredited KSC coaches. Costs for coaching flights to be \$30 per hour for the DG and \$33 per hour for the Duo Discus. GS to arrange. Accommodation for Joeyglide is now noted on their competition website.

KH requested that the Club purchase copies of current ERSA and local (Bris/Oakey VTC, VNC). This was approved. He also raised the issue that overseas pilots flying our aircraft be aware that they require both GFA and KSC membership and that there is a \$1500 excess to pay in the event of one of our sailplanes sustaining damage.

Document giving location of defibrillator at the Men's Shed was tabled. A key to access it was also supplied.

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National's Update – Entries now stand at 48. Coaches for flights done in the DG during the Nationals must have current AEI rating. James Parsons, Werner Strauss and Tim Hood have indicated they would like to have coaching flights during the event.

Observatory Buildings for sale – Some of the committee members inspected them on 3rd August. They are in very good condition and could possibly be converted for accommodation use. A lot of work is required to ascertain if their acquisition would be a viable opportunity.

Hangarage Update: Formal requests have come from Milan Sejka, Steve McMahon and Neils Faerch. They have been added to the waiting list. Milan's LS8 is currently occupying Peter O'Donnell's spot whilst his glider is away.

Caravan spots at the bunkhouse – 2 new slabs to be done in the near future. One for Ray Stewart and another for David Jansen – Committee to determine exact locations for both.

Proforma quote/invoice received from Chubb Security re rectifying faulty "EXIT" light in bunkhouse. DH advised all is OK now and that the quoted \$400 expenditure not required.

Items on agenda but not addressed due to lack of time – rescheduled for next Committee meeting.

1. Review of nightly accommodation rates for Bunkhouse and Caravans
2. Adding the cleaning of bunkhouse bedrooms to existing cleaning contract
3. Response to Justin Sinclair's letter.

Meeting closed 19:35