

Minutes of KSC Committee Meeting – September 2019

Date / Time :	Saturday 7 th September 2019- opened at 16:37
Location :	Kingaroy Clubhouse Ops Room
Attendees :	Todd Edwards (President) TE, Greg Schmidt GS, Col Eustace CE, John McGrath (Treasurer) JMcG, Dave Matthews-Frederick (Secretary) DMF, Neil Dunn NDu, Kim Houghton (CFI) KH,
Apologies :	Al Sim, Nev Donald, Darryl Hansen

Agenda Item #2: Previous Minutes:

- The Minutes from the Committee meeting of 3rd August, 2019 were presented to the meeting by DMF.

Moved KH that they be a true and correct record. Seconded GS. Carried

Business arising:

Joeyglide – Still no coaches forthcoming – request DDSC to possibly provide some.

Observatory Buildings: After inspection, JMcG doesn't think that purchase and fitting out would be a viable option. We really need to look at the future of our bunkhouse and talk to SBRC about upgrade or replacement – develop a long term plan for this. TE & JMcG to organize.

Van spots: Get Ray Stewart to test the western allocated position for suitability for his van..

Agenda Item #3: President's Report

- Busy times with airport issues, comps and S2F progression.
- Amanda has been assisting where she can with tug negotiations for the Nationals. Neil advised. She has also sent an email re defibrillators under a grant program if we want one for the clubhouse in response to my mentioning we could use some of the S2F money to purchase one.
- The airport Safety Officer is making life interesting; a situation we will have to monitor closely and be careful not to enflame. Discussions are in motion with airport users and the council, let's see how this pans out.
- The new Rules (articles of association) should be sorted by the time we read this and process of transferring assets underway.
- Club handbook complete. I received no replies to my last email so I'm assuming that you are all happy with it.
- Shirts and hats have been ordered and all going well, will be here for the comp. Thanks Al Sim for sorting this out.

Moved TE that report be accepted. Seconded JMcG. Carried

Agenda Item #4: Treasurers Report August 2019

Account Balances as at 31 August 2019

Working Account	\$ 19,052.59
Online Saver Account	\$ 27,734.01
Insurance Reserve	\$ 106,773.25
Maintenance Reserve	\$ 7,346.31
Total Funds Available	\$160,906.16

Liabilities as at 31 August 2019

GFA loan	\$ 89,805.14
Club Members Funds	\$ 25,584.17
GFA Competition Levy	\$3,430.00
Total Liabilities :	\$ 118,819.31

Accounts Receivable as at 31 August 2019

Debtors \$ 2,329.14

Accounts Paid 31 August 2019

Date	Name	Memo/Description	Amount
01/08/2019	ANZ Bank	Merchant Fee	\$ 52.00
05/08/2019	McGrath John	Gasket Material for KML Fuel Tank	\$ 15.49
05/08/2019	Darryl Hansen	Spark Plugs for CTA - Reimbursed to Flying Account JE # 3	\$ 117.28
05/08/2019	Stihl Shop Kingaroy	Torch for Tugs	\$ 75.00
05/08/2019	Butler, Robert	Bar Supplies - Wine purchases	\$ 218.88
05/08/2019	Cleanman Family Trust T/A	Invoice 202852 Cleaning Bunkhouse & Club Rooms	\$ 325.00
06/08/2019	Telstra	Phone & Internet	\$ 108.00
06/08/2019	Chubb Fire & Security P/L	Bunkhouse Fire and Exit Signs Check (Balance of account)	\$ 10.93
07/08/2019	Kingaroy Plumbing Works	Invoice No 180963 Qty 2 Gas Bottles 45KG	\$ 270.00
07/08/2019	Affordable Trophies	Invoice 16967 - Presidents awards 2019	\$ 99.45
12/08/2019	Ergon Energy	Bunkhouse Electricity	\$ 550.45
12/08/2019	Ergon Energy	Clubhouse electricity	\$ 658.02
12/08/2019	Ergon Energy	Electricity Aspro Hangar	\$ 86.09
12/08/2019	Ergon Energy	Electricity Bellman Hangar	\$ 79.76
13/08/2019	Gliding Federation of Australia	Loan Repayment	\$ 2,653.00
15/08/2019	ANZ Visa Card	Quick Books Monthly Fee	\$ 24.50
		Annual Card Fee	\$ 75.00
		Avgas for KML	\$ 883.22
		Total ANZ Visa :	\$ 982.72
19/08/2019	Simon Rammelt	Form 2 Documentation for KDX - Reimbursed to Flying Account JE No 4	\$ 235.00
19/08/2019	South Burnett Tree Removal	Removal of Tree Stump Bunkhouse	\$ 375.00
21/08/2019	Stihl Shop Kingaroy	Replacement Coil Set for VH-CTA	\$ 1,201.00
19/08/2019	Kim Houghton	ERSA VNC & VTC Charts - Reimbursed to Flying Account JE No 5	\$ 61.51
21/08/2019	Cleanman Family Trust T/A	Cleaning Club Facilities Invoice # 00202879	\$ 325.00
23/08/2019	Telstra	Club Mobile Phone	\$ 20.00
		Total Value Accounts Paid:	\$ 8,284.58

John McGrath
Treasurer

Moved JMcG that report be accepted and payment of accounts be ratified. Seconded GS. Carried.

Agenda Item #5: Tugmaster Report – 7th September, 2019

KML IS GOING WELL. Has approx 40 hours to run before 100 hourly due before early December. CTA had a no.6 coil failure. It was decided to replace all 8 coils. These have been fitted and CTA test flown. Fuel cap on CTA is leaking and that will be rectified soon. A new Tost release is on the way for CTA. The existing one is showing considerable wear.

Darryl Hansen.

Report submitted by DMF, Seconded by GS. Carried.

Agenda Item #6. CFI report - 7th September, 2019

Instructor training - Peter O'Donnell completed AEI and undergoing level 1 instructor training. Flight instructor refresher course status – Instructors must complete the FIRC every 4 years to remain on the active instructor list, many were due for renewal on 31Aug19–Almost complete for instructors on the roster. Outstanding: Lisa and Frank Turner to complete FIRC on Sunday 8th Sep. Stephen O'Donnell will need his completed prior to resuming instruction.

Others not on the roster due John Eddy & Peter Somerfield

Safety

CTA misfire incident during launch 8th August. SOAR report submitted.

Astir KYY safety pin found not installed during a DI, investigation identified no independent post rig inspection carried out. Policy to prevent this re-occurring posted to CHAT 29th Aug. The policy stating that a Major Defect “dual cont/rigging check required” to be written into the maintenance release when a glider is assembled without a dual inspection and sign off at the time of rigging.

Kim Houghton KSC-CFI
5 Sep 2019

Moved TE Secoded CE. Carried

Agenda Item #7: Airworthiness Report

Nil formal report submitted. Last meeting, GS suggested that the cockpit mounted 14 AH battery in the DG, fuselage plug and associated charger be wired to the club standard for compatibility across the fleet. DMF verified that this had been done.

DG 1001 – Trim cable attachment pin on the rear joystick can self-undo over time, resulting in cable disconnection. Check at daily inspection. Perhaps look for a more secure fastening.

KYY – Ensure L'Hotelier locking pins are properly installed every daily inspection, not just when re-rigging.

KDX – Wing pins checked and shimmed.

Agenda Item #8: Correspondence

Inwards:

- Kris Kaufmann – Request to utilize Discus for Nationals
- Club members – 29 proxy voting forms for Sept EGM
- Kim Tilt – Letter re aerodrome safety and other grumbles.
- Tim Bromhead – Letter of cancellation of booking of XKE for the Nationals.
- Justin Sinclair – Letter outlining program of gliding course for Grace Lutheran Colloge students.
- Darryl Hansen – Summary of Kingaroy Aerodrome User Group meeting on 9th August, 2019.

Outwards:

- CEO SBRC – Letter informing council of coming events – Grace College training course, Mationals and Joeyglide
- Kris Kaufmann – Approval to use XKE for Nationals
- Club members – Notice and agenda for 7th September EGM.

Moved DMF that inwards correspondence be received and outward adopted. Sec NDU. Carried

Agenda Item #9: Safety – No report

Agenda Item #10: General Business

- Bank account signatories – It was approved that Linda and Greg Kolb remain signatories until the migration of the club to Incorporation status is complete.
- Payments from students – Ensure they pre-pay for training, membership etc. Instructors endeavour to do this already where possible.
- Insurance of club assets – Talk to council re our liabilities under our Licence to Occupy documents. JMcG to look at – not sure if council has blanket insurance on the airport/bunkhouse buildings.
- Maintenance of club assets – make a list if work that should be done.
- Bunkhouse electricity supply upgrade to 3 phase – JMcG requested quote from Ergon to upgrade power at bunkhouse from single to 3 phase. Quote of \$2300 was obtained from Paul Garner to do the power pole to Bunkhouse connection. This included new breakers and splitting the existing load to feed from the 3 phases.
- Nationals update – We have 51 entries to date. Notam for the event being generated by Ray Stewart and Jim Crowhurst. Book venue for presentation dinner – RSL suggested for the Sunday night. Tugs – only 4 secured to date. DMF to send invitation to Mayor Keith Campbell to officially open the competition at Monday morning's briefing. Also to send letter to SBRC CEO Mark Pitt to confirm that it will be OK for Rob Butler park his van next to the met building and occupy it for the duration of the comps for security reasons.

Dave Matthews-Frederick

Secretary

Meeting closed 19:15